



BREAKTHROUGH DAYS

Terms & Conditions

Breakthrough Days Solutions, 3 Kingsway House, 134-140 Church Road, Hove BN3 2DL
Tel: 01273 252559

Payments

All charges are payable within 30 days after making a booking unless with our prior written agreement. Where a booking is made less than 30 days prior to the training event, payment is required immediately to secure the booking.

Payment Methods

Bank Transfer:

Bank Name: Barclays

Account Number: 40288284

Sort Code: 20-98-74

Cheque: Please make cheques payable to Dr S Coombes

Credit Card: Please call to make a credit card payment (incurs additional charge)

Cancellation Policy

Breakthrough Days Solutions shall be entitled to terminate this agreement on notice to the client in the event that all monies due have not been paid by the due date.

Public Courses

If the client cancels the booking it shall remain liable for the payment to Breakthrough Days Solutions of a cancellation charge as follows:

Days	Cancellation Charge*
0-5 days before the training event	100% Cancellation Charge
6-14 days before the training event	50% Cancellation Charge

*Cancellation charges apply to the total booking value including any agreed pre-booked expenses

If the client is unable to fulfil a booking on the public courses and is able to reschedule an administration fee of 20% cancellation charge will be incurred.

In-House Tailored/Bespoke Courses

If the client cancels the booking it shall remain liable for the payment to Breakthrough Days Solutions of a cancellation charge as follows:

Days	Cancellation Charge*
0-10 days before the training event	100% Cancellation Charge
11-20 days before the training event	50% Cancellation Charge

*Cancellation charges apply to the total booking value including any agreed pre-booked expenses e.g. accommodation, venue and transport costs.

Data

We may use any data which the client provides and the client hereby consents to its use by Breakthrough Days Solutions (BDS): (a) for market research and tracking sales data in order to improve BDS's future services to the client; (b) to send to client information about BDS's products and services and about events and promotions organised by or on behalf of BDS. If the client does not consent to such use, such consent may be withdrawn by written notice to Breakthrough Days Solutions.

Rights and Responsibilities

The client shall not disclose the content or style of the course with other training providers.

General

This agreement is a contractual agreement for the provision of services by Breakthrough Days Solutions to the client. Although very rare, Breakthrough Days Solutions reserves the right to cancel a course for operational reasons. All course fees will be refunded in these circumstances but no additional costs will be paid (e.g. supply cover etc.).